



Job Title: Day Porter

Overview of Position:

Waldorf School at Moraine Farm is seeking an individual who would provide additional cleaning and sanitizing services during our school day to increase the health and safety of our school community. Spaces include main areas of school building and outdoor sinks & bathrooms.

Areas of sanitizing include:

- all door handles
- handrails
- doors
- sinks
- bathrooms
- tables/chairs in common areas

Other cleaning:

- sweeping
- dusting
- general tidying

Position Details:

This is a part-time (15-20 hours) hourly position at the rate of \$16 an hour. This position is Monday-Friday, approx. 10:15 am-1:45 pm. Immediate start date. This position requires background checks as required by the Commonwealth of Massachusetts.

Qualifications:

- Able to clean and sanitize surfaces and designated areas using specific equipment and supplies;
- Self directed and follow daily task list;
- Attention to detail; and
- Flexibility to meet the needs of the daily position.

Preferred Qualifications:

- Familiarity with a school setting
- High School graduate

How to Apply:

We invite you to send a letter of introduction and a completed [employment application](#) (found on our website) to Waldorf School at Moraine Farm, Attention: Day Porter Search Committee, 701 Cabot Street, Beverly, MA, 01915. Please send email inquiries or electronic application materials to hiringteam@waldorfmoraine.org. We look forward to hearing from you!